

**TUNG WAH COLLEGE**  
Student Affairs Office

**Community Service Programme (CSP) Approval Form**

*Apart from CSP sourced via SAO, students must obtain prior endorsement from the SAO before commencing the programme/service*

Student Name: \_\_\_\_\_ Student No.: \_\_\_\_\_

Study Programme: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Senior Year Entry: YES / NO\*

*\*Please delete the inappropriate item.*

I would like to join the CSP with details below:

Name of Service	Service Agency	Types of CSP*	Service date or period	Service Details (Role and service contents)

Signature of Student: \_\_\_\_\_

Received by SAO on: \_\_\_\_\_

\*Examples of types of CSP: Skill Coaching, Recreational, Escort and Caretaking, Visitation, Manual Work, Secretarial Support, Mentoring, Research/Survey, Tutoring, Hospitality, Planning and Organization, Art and Design, Campus Works, Environmental Protection, etc.

***For Office Use***

- Accept  
 Reject (Reason: \_\_\_\_\_)

Remarks:

Signature:

Date: